**Supply Chain Officer**

**About PharOS**

**Developing Value, Supplying Success**

Founded in Athens in 2002, PharOS is a privately owned pharmaceutical Company, developing and supplying generics value added products with a global portfolio. Our expertise covers all aspects of product development from API sourcing up to market release. We provide a broad portfolio of products and intellectual property to leading pharmaceutical companies.

At PharOS, we have a high skilled workforce of more than 250 professionals. Biologists, Chemists, Pharmacists, scientists all focused on developing and placing in the market top quality generic and other value-added pharmaceuticals that improve the lives of patients to more than 98 countries. Our people are our core competitive advantage that helps us being one of the fastest growing pharmaceutical development companies in Europe.

For PharOS our customers, are our partners! Our aim is to extend the lifecycle of the product, as our people are able to provide an exceptional level of customer service and support, based on their expertise and professionalism.

PharOS is seeking for a **Supply Chain Officer** within the **Supply Chain department** as follows:

**Supply Chain Officer**

**Role and Responsibilities**

• Reviewing, approving & posting invoices for payment – following up with the accounting department on the settlement of the outstanding invoices

• Performing target costing activities and total landed cost analysis

• Preparing financial reports & ensuring proper maintenance of the pricing reports

• Customer Relationship Management

• Monitoring stock levels of bulk & finished products to ensure continuity of supply

• Updating Microsoft Navision (ERP software) & several spreadsheets with cost figures, forecasts, orders, etc., ensuring accuracy and integrity of data

• Monitoring and reviewing progress of the contractual agreements

• Engagement with the Supply Agreements, pertaining to the supply chain clauses & matters

**Experience & Qualification**

• Academic background in a relevant field

• 1 – 2 years of experience with demonstrated accomplishments in supply chain and/or operations

• Excellent English oral communication and writing skills

• PC literacy. Microsoft Navision will be considered as asset

• Excellent organizational, communicational and problem-solving skills

• Team working spirit

• Ability to deliver under specific and demanding deadlines

**PharOS Ltd Offers**

• Competitive remuneration package (including bonus based on performance)

• Private medical scheme

• Hybrid work-from-home model (3 days office based and 2 days home based)

• Continuous training

• Friendly and challenging working environment

Please apply for this position by forwarding your CV in English to: PharOS Ltd, Lesvou Str. (end), Thesi Loggos, Industrial Zone | 14452, Metamorfossi Attikis, Greece, via e-mail at: [cv@pharosgr.gr](mailto:cv@pharosgr.gr)